



## Kristus Aman Chapel

Taman Tun Dr Ismail, Kuala Lumpur

### Catechetical Ministry

## GUIDELINES FOR STUDENTS AND PARENTS FOR CATECHISM CLASSES

Dear Parents/Guardians,

If your child/ward is attending the **Catechism Classes at Kristus Aman**, we seek your understanding and cooperation to ensure that the guidelines are adhered to. As parents and guardians, you have been gifted with being the **primary educators** of faith to your children. The Catechetical Ministry is indeed blessed to be given this precious opportunity of assisting you in nurturing the seed of faith that God has planted in the heart of your children. As we are reminded in Isaiah 54:13 *“All your children should be taught by the Lord, and great shall be the peace of your children.”*

With this calling in mind, we have put in place guidelines which would enable both parents and Catechists ensure a more purposeful Catechetical year for your child. These guidelines cater for **online** and **face-to-face physical** (when they resume) classes

### Guidelines for Online Classes – **FOR STUDENTS**

#### **I agree to the following:**

1. To follow the general rules of classroom discipline during the online Catechism classes.
2. Be respectful towards the Catechist when the class is in session.
3. Always switch on my camera during the class or when asked by the Catechist.
4. Use my real name in class, not taglines or other names.
5. Always remain in front of the camera during class and not to be distracted by other activities or devices such as mobile phones.
6. Leave the class with permission from the Catechist.
7. Respond politely to the Catechist when asked a question.
8. Not to write private messages except to the Catechist if I have a question.
9. Complete any homework given by the Catechist.
10. Be marked 'absent' if I join 15 minutes after commencement of class. Exemption may be given at the Catechist's discretion.



### **Guidelines for Online Classes – FOR PARENTS/GUARDIANS**

#### **I agree to the following:**

1. Allow my child/ward to participate in online Catechism classes.
2. Cooperate with the class Catechist to ensure that my child have access to the selected learning platform, will attend, and fully participate in class.
3. That I have no objection to my child switching on the camera during class.
4. (If parent/guardian requests on having the camera switched off, they are Required to inform the Catechist and ensure the child's presence and appropriate behaviour during class.)

### **Guidelines for Face-to-face Physical Classes FOR STUDENTS**

#### **I agree to the following:**

1. Follow the general rules of classroom discipline during Catechism classes.
2. Be respectful towards the Catechist and fellow students when the class is in session.
3. Leave the class with permission from the Catechist.
4. Respond politely to the Catechist when asked a question.
5. Complete any homework given by the Catechist.
6. Be marked 'absent' if I join 15 minutes after commencement of class. Exemption will be at Catechist's discretion.
7. Check or have my parents check the class chat group for messages and updates.

### **Guidelines for Face-to-face Physical Classes – FOR PARENTS/GUARDIANS**

#### **I understand that:**

1. Children must be at in class 10 minutes before it starts. Punctuality is important in every class, as latecomers will cause disruption in the flow of each lesson.
2. Each session will be for one hour. I undertake to pick soon after class is dismissed.



3. An attendance of 80% and above must be achieved. For the First Holy Communion class (Standard 3) and Confirmation class (Years 10 and 11) a minimum of 80% attendance is required for the Sacrament to be administered. If my child is unable to meet this requirement, he/she will be retained in the same class the following year. Only the parish priest can authorise exceptions.
4. My child/children shall take care of his/her own belongings and valuables such as mobile phones, electronic devices, money and other items belonging to my child and that the Catechetical Ministry and its Catechists will not be held responsible for the loss of these items.
5. The dress code for Catechism Class is the same as when attending mass.
6. It is important that my child/children regularly attend weekend masses and all masses for the Days of Obligation. This is a sacred calling and a must for all Catholics.
7. My child/children practice regular reception of the sacraments of the Eucharist and Reconciliation (Confession) where applicable.
8. We will refer to the Church bulletin or social media chat groups for updates on Catechetical matters. We will endeavour to notify the changes 2 – 3 weeks ahead of time.

**Registration/Renewal fees** for ONE year is RM20.00. The fee will contribute to the maintenance, utility expenses and formation of catechists.

**Book fee** will be based on exact book price (**Catechism Book Lists**)

We thank you for allowing us to be part of your child's faith education, as we journey together in encouraging our children to live a Christ-centered life.

**Thank you and God Bless**

**Rev. Fr Michael Chua**  
Parish Priests

**Joseph Lopez**  
Catechetical Coordinator